



Role description: Community Connections Volunteer

In all that we do, NNC is committed to social justice and belonging. We want to create a more vibrant, inclusive and equitable community.

The primary purpose of this role is to contribute to the planning, preparation and delivery of community and social engagement activities, including community excursions designed to empower clients, reduce isolation, and build supportive networks. This role is ideal for individuals who are passionate about community-building and enjoy working with people from vulnerable and diverse backgrounds.

Key responsibilities:

- Assist in supporting client-focused social groups and capacity-building programs that promote engagement, learning, and connection.
- Provide support during local excursions and outings, helping ensure clients feel welcomed, safe, and included throughout the experience.
- Foster a respectful and empathetic environment by applying a relational, strengths-based approach in all interactions with clients.
- Maintain strict confidentiality and uphold the dignity and privacy of all participants.
- Help ensure the safety and well-being of all involved by supporting and adhering to relevant Work Health and Safety (WHS) standards during programs and events.

Key attributes:

- Commitment to Newtown Neighbourhood Centre's values of promoting a fair and inclusive community.
- A genuine interest in supporting individuals and contributing to the well-being of the community.
- Empathetic interpersonal and communication skills.
- Reliability and a team-oriented mindset.
- An understanding of (or willingness to learn about) trauma-informed and strengths-based practice.
- A commitment to upholding NNC's values and policies, especially around confidentiality and WHS.

Duties:

- Assist in the setup and pack up of social groups and community programs aimed at building client confidence, skills, and social connections.
- Welcome and engage participants, helping to create an inclusive and supportive environment during programs.
- Accompany clients on local excursions and community outings, providing guidance, encouragement, and ensuring a positive experience for all.
- Assist with participant sign-in and attendance tracking as required.
- Uphold a relational, strengths-based approach in all interactions with clients, demonstrating empathy, respect, and active listening.
- Always maintain client privacy and confidentiality, in line with organisational policies.
- Follow all safety protocols and contribute to a safe environment by identifying and reporting concerns, potential risks or hazards to supervising staff in a timely and confidential manner.

Reporting procedures:

Community Connections Coordinator, Homelessness Services Programs Team Leader and Volunteer Coordinator

Time Commitment:

Volunteer involvement is based on the duration and schedule of specific programs, which may vary throughout the year. Time commitments can range from approximately 2 hours per week for ongoing programs to occasional one-off excursions.

Details regarding time and scheduling will be provided in advance and during program briefings to ensure volunteers can commit with clarity and consistency.

Requirements:

- Working with Children Check
- NSW Police Check

Apply at the following link: [MyImpactPage - Application Form - Newtown Neighbourhood Centre Volunteering](#)

Or Contact: vita@newtowncentre.org for any questions