

Case Manager – Boarding House Outreach Service

12 Months Fixed Term, 35 hours per week

- *Are you energized by working to improve the lives of people living in boarding houses?*
- *Do you share our vision to achieve a just community that includes and acts?*

The Boarding House Services Team at Newtown Neighborhood Centre is looking to recruit a full time Case Manager to work with service users in our outreach service. The service aims to improve the boarding house sector at both a systemic and individual level. Support is provided to residents of general boarding houses (BH) who are at risk of homelessness; people who are homeless seeking boarding house accommodation; and people transitioning from boarding houses to more appropriate accommodation.

The Case Manager will be responsible for:

- Improving housing outcomes for people in marginalised housing
- Building supports for service users to sustain tenancies and a more engaged community life
- Assisting in capacity building of the boarding house sector to meet the requirements of tenants
- Maintaining effective working relationships with other mainstream services to support positive outcomes for boarding house residents
- Providing services in an atmosphere of support and acceptance

We are looking for someone who has:

- A commitment to the values of Newtown Neighbourhood Centre
- Demonstrated experience working with disadvantaged and marginalized people
- Experience in needs assessment, case coordination and advocacy for service users and individualised outcomes-focused service delivery
- Relevant tertiary qualifications in community services or equivalent
- Strong interpersonal skills, and an ability to work with a diverse client group
- Good written and computer skills
- Experience working collaboratively with a range of stakeholders including other service providers
- An ability to organise and prioritise their workload
- A commitment to working as part of a team
- A current drivers licence and safe driving record

About the Opportunity

- 12 months Fixed term position, with the possibility of extending
- Full Time role – 35 hours per week, based in our Stanmore Office
- SCHADS Award Level 5 (SACS Grade 4)
- Above award conditions and pay, based on a 35 hour working week, plus salary packaging
- The opportunity to work with an amazing organisation, with a great reputation.

Interested in applying for the role?

Download a detailed Position Description from our website at www.newtowncentre.org

For further information, and to submit your application, please email recruitment@newtowncentre.org

For specific enquiries, please contact Paul Adabie 9509 1800

Please provide the following information in your application:

- Current CV
- Summary Statement (2-3 pages maximum)
 - A statement specifically addressing each of the selection criteria as outlined in the Position Description (download from our website)
 - Why you would like to work for Newtown Neighbourhood Centre and what you can bring to this role?
- Details of at least two referees who can attest to your skills and experience - include their name, contact details and position/company, and your relationship to them.

Email your application to recruitment@newtowncentre.org.

Applications close Monday 15th April 2019 at 8:30am