

Newtown Neighbourhood Centre

Section 6
Operational

Rescued Foods Policy

Policy	Rescued Foods Policy
Sub heading;	Operational
Status:	Operational
Approval date:	3.2.09
Approved by:	Management Committee
Review date:	February 2012
Staff Training Date:	

Overview

As of October 2008 NNC has signed up to receive food from Oz Harvest. Oz Harvest is a non-denominational charity operating food rescue programs in Sydney, Wollongong and Canberra. They collect excess fresh food that would otherwise be thrown away from corporate offices, delis, restaurants, caterers, function centres etc. The food is intended for those in need.

The food is picked up by Oz Harvest, transported in refrigerated vans and disseminated on the same day as it is collected. Drinks and pre packaged sandwiches may be stored overnight in Oz Harvest fridges (not the vans). The foods available are intended to be a supplement not as a means of providing a food service

As a recipient of the food NNC has signed off to take responsibility of the food handling, distribution and consequences once the food has been delivered and accepted.

Guidelines

- Requests for food are for additional or one off occasions not to replace activities or events that NNC would normally cater for
- Always follow safe food handling guidelines
- Out of date food is not to be served
- Store food appropriately before using, keep covered and refrigerated as needed
- Food is not to be offered to people with know allergies
- Use common sense, if the food appears, smells or tastes “not quite right” discard it
- Any unused food is to be discarded by the end of the day it is delivered

Procedure

When requesting food from Oz Harvest:

- The NNC EO and Program Managers are the authorised persons to place food requests to Oz Harvest
- Orders can be emailed to margotd@ozharvest.org please ‘cc’ to the NNC EO.